



ATWELL COLLEGE

Subject Selection Online (SSO) Login Instructions for Year 8 Students

Year 8 students will be able to select their Year 9 courses for 2022 using Subject Selection Online (SSO). SSO will open on Thursday 19 August from 4pm and close on Thursday 26 August at 8am.

Please take note that the site is only available between the dates and times indicated above and ensure that all course selections are completed before SSO closes.

Open [SSO](#) using Google Chrome or Mozilla FireFox or click on the Atwell College website [here](#).
(Please take note that SSO will not work correctly with Internet Explorer)

How to login?

1. Click on the Reset Password link.
2. Enter your Student Department of Education email address (this ends with [@student.education.wa.edu.au](#)) and click Submit.

The left screenshot shows the 'Login to your account' page with a red arrow pointing from the 'Forgotten your Password?' link to the 'Forgot your Password?' page. The right screenshot shows the 'Forgot your Password?' page with a red arrow pointing from the 'Submit' button to the 'Login' button on the left page.

3. An email will be sent to the email address that was entered, if it has been entered correctly. This email will contain the login code required and will allow you to set your own password.

The diagram shows an email from CN (Catholic Education) to the SSO login page. The email contains a 'Your login code' field with the value 'firstname.lastname' highlighted in a red box. A red arrow points from this box to the 'Login' button on the SSO login page. Another red arrow points from the 'Login and reset password' button in the email to the 'Login' button on the SSO login page.



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What to do after login?

Read the information and complete all the instructions that appear on the screen. Instructions completed correctly will be marked with a green tick ✓ in the left margin.

Students should sit down together with their parents/ guardian and discuss on the courses to select.

Note:

- For information on the pathway options and subject selection, please refer to the [Year 9 Course Selection Handbook 2022](#) which is available on Atwell College website.
- Only courses with prerequisites that have been met based on Year 8 Semester 1 grades will be available for student selection in SSO.
- For any assistance required, please contact Atwell College on 08 6174 2200.